**GLASSELL FUND COMMITTEE**

Guidelines

Revised, 2019

1. The fund shall be named and maintained as the A. C. Glassell Fund.
2. The following policies governing the use of the A. C. Glassell Fund were adopted by the Presbytery:
	1. The Principal of the Fund shall never be invaded.
	2. The purpose and use of the Fund shall be as follows:

The annual net income received from the A. C. Glassell Fund shall be used for the formal, structured, educational experiences of candidates for the ministry, ordained ministers, students preparing to serve as Directors of Christian Education, and lay persons formally preparing for further service to the Presbyterian Church (U.S.A.).

* 1. Guidelines for grants from the Fund are stated as follows:
		1. Grants from the A. C. Glassell Fund may be approved for the following persons, giving preference to ministerial candidates but without rigid, inflexible percentages for any of the following groups:
			1. Any person who has been received by the Presbytery of the Pines as an Inquirer or as a Candidate for the ministry, and who is enrolled as a full-time student in a theological school accredited by the Association of Theological Schools.
			2. Any minister member of the Presbytery of the Pines who is not on the Inactive Roll and who has been accepted by and is pursuing a degree program; or who is pursuing a formal program of inde- pendent theological study approved by the A. C. Glassell Fund Committee in a Theological School accredited by The Association of Theological Schools, or a similar accrediting agency of another country, or in an institution of higher education accredited by the Southern Association of Colleges and Schools or a similar accred- iting agency.
			3. Any person, who is a member of a church in the Presbytery of the Pines, who has been approved by the Session of his/her church, who is enrolled as a full-time student in a theological school accredited by the Association of Theological Schools and who is preparing to be a Director of Christian Education.

- 2 -

* + - 1. Any person who is a full-time Director of Christian Education serving a church in the Presbytery of the Pines and who has been accepted by and is pursuing a degree program or who is pursuing a formal program of independent study approved by the Congregational and Pastoral Care Committee, in an institution of higher education accredited by the Southern Association of Colleges and Schools or a similar accrediting agency.
			2. Any person who is a member of a church in the Presbytery of the Pines and who has been endorsed by his/her Session as one who is formally preparing for further service to the Church through participation in a course of study approved by the Presbytery of the Pines or one of its agencies.
		1. The Congregational and Pastoral Care Committee may approve requests from the Vision and Mission Committee to assist congregations of the Presbytery in the employment of seminary students during summer months or for an intern year.
		2. Candidates for the ministry, under the care of the Presbytery of the Pines and who received funding from the Glassell Fund, shall spend time one summer while in seminary working in one of the smaller membership churches of the Presbytery. This requirement can be waived upon action of the Congregational and Pastoral Care Committee.
		3. Grants from the A. C. Glassell Fund shall be made by the Congregational and Pastoral Care Committee

# APPLICATION

Glassell Fund Committee The Presbytery of the Pines

**NOTE: Failure to provide complete information may delay Committee consideration.** Name: Current Address: Permanent Address: Current Telephone No. Social Security No. Date of Birth \_\_\_\_\_\_\_\_\_ Married If so, when? Spouse's Name Ages of children dependent on you: Are there others dependent on you? If so, please list. If married will your spouse be: a full-time student \_\_\_\_\_\_\_; a part-time student ; employed\_\_\_\_\_\_; If your spouse will be or is employed, where?

Name of home church: Describe the specific purpose for which Glassell Funds will be used:

The financial assistance is to be applicable for study at:

Name of Institution: Your Classification: Program of Study: Expected date of graduation/completion:

Please check one:

|  |  |  |  |
| --- | --- | --- | --- |
|   | Inquirer of Presbytery |   | Christian Educator Candidate of Presbytery |
|   | Candidate of Presbytery |   | Christian Educator in Presbytery |
|   | Minister of Presbytery |   | Lay Member of a Church of the Presbytery |

# ESTIMATED INCOME FOR THE ACADEMIC YEAR OF \_\_\_\_\_\_\_\_\_\_\_\_\_

1. Personal Savings

3. Spouse's Employment

5. Veterans' Benefits

8. Other Sources

2. Employment

4. Family/Spouse Family

1. Local Church
2. Grants/Scholarships

(List Sources)

# TOTAL INCOME

(over)

# ESTIMATED EXPENSES ACADEMIC YEAR\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Tuition  | 2. | Fees |
| 3. | Room/Rent  | 4. | Board/Food |
| 5. | Books  | 6. | Clothing/Laundry |
| 7. | Insurance  | 8. | Uncovered Medical |
| 9. | Contributions  | 10. | Incidentals/Recreation |

1. Automobile: Make/Year

Operations Other

Payments Insurance

# Total Auto Expense

1. Other Expenses: [Specify]

# TOTAL EXPENSES

What outstanding debts do you/spouse have? [List of debts, amount and how payable]

Special comments relative to Income and/or Expenses:

Other grants/scholarships applied for:

# PLEASE ATTACH A COPY OF YOUR MOST RECENT INCOME TAX FORM 1040.

**AMOUNT REQUESTED FROM THE GLASSELL TRUST FUND: $**

"I certify that the information contained herein is accurate and complete."

Signed: Date:

Return to: Congregational and Pastoral Care Committee

 The Presbytery of the Pines

 210 North Bonner Street

 Ruston, Louisiana71270